

# Stand-Up is Not a Status Report Meeting

## The purpose of stand-up is:

1. Synchronizing the work
2. Making plans for a day
3. Ensuring that the team works on the most important things

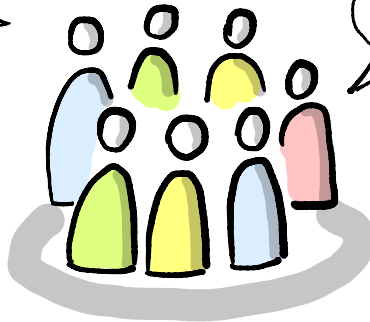
## Stand-Up is a good place to:

1. Share challenges
2. Ask for help
3. Propose help with ongoing work
4. Challenge plans and approaches of others

It looks like we have made a good progress

This is the next most important thing we need to focus on

I am not sure what I should take next. What do you think?



I feel stuck with...

Let's do it together!

Is it the most important item to work on now?

# Typical Problems at Stand-Up

## 1. Sharing information not related to the work of the team

Had a meeting X and then a meeting Y

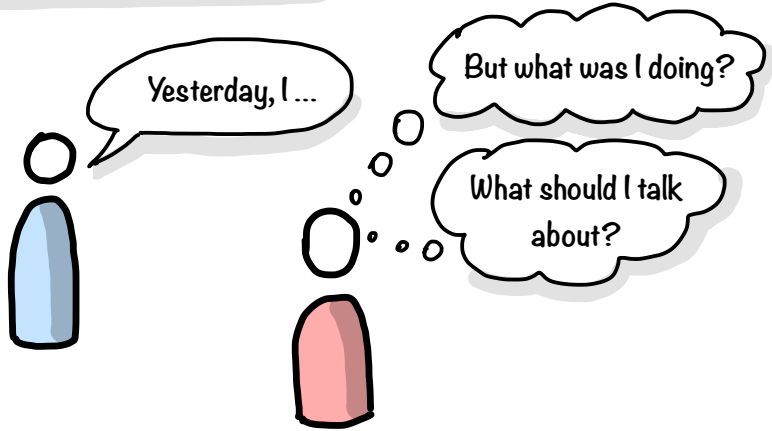
And also answered a questionnaire

And a lot of administrative tasks yesterday

## 3. Individual focus instead of team focus

I have finished this

Now I will start this



## 2. Not being really interested in what others are saying

Working in parallel universes instead of working as a team

## Problem: Sharing information unrelated to the work of the team

Instead of:

Explaining how you spent yesterday...

Justifying why you made little progress ...

Had a meeting X and then a meeting Y



And also answered a questionnaire

And a lot of administrative tasks yesterday

Due to all these meetings I have not done much actual work

If the team members don't believe in good intentions of others by default, there is a deeper problem of trust in the team

Share information that:

- contributes to the team's work
- impacts the team's progress toward the goals
- is important for all the team members to know

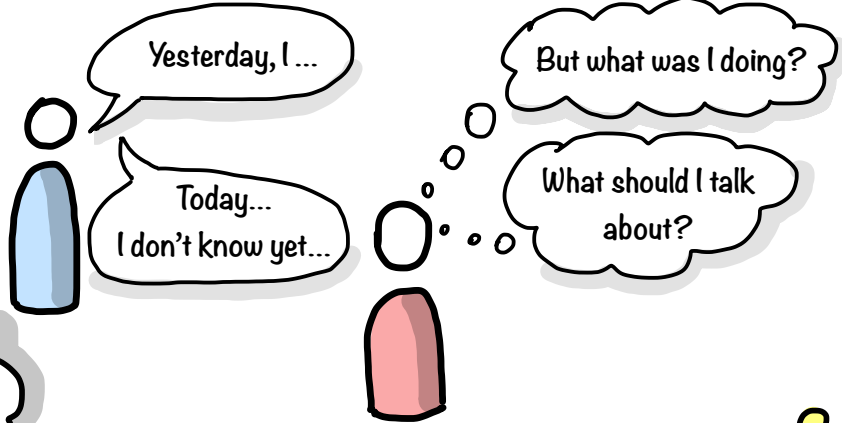
# Problem: Not being really interested in what others are saying

Instead of:

Reflecting on your own achievements...

Making your individual plans...

It looks like team members are working in parallel universes instead of working as a team



Try this:

Product Development is a team sport!

- Offer help to others
- Discuss what you should start next
- Pair up for high-priority or complex tasks

Problem: Individual focus instead of team focus

Instead of:

Focusing on individual accomplishments and plans



Switch to the whole team progress



From "Me" to "Us"

Instead of:

Individual reporting

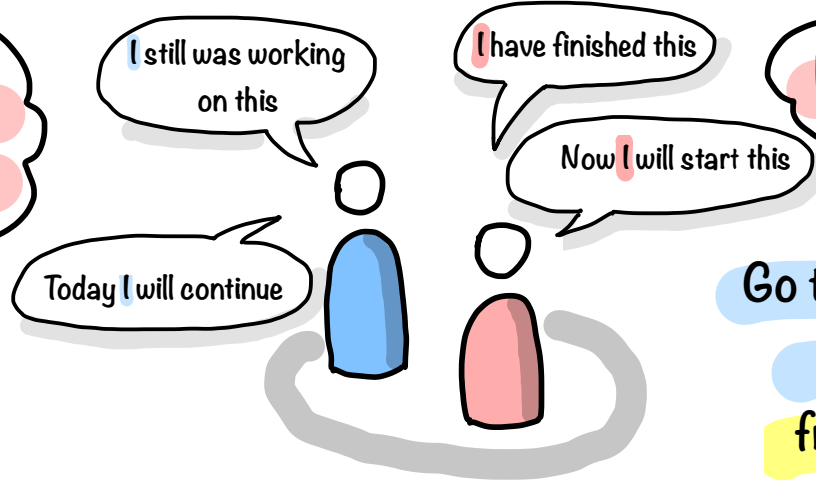


Go through items on a team's board from right to left



Remember:

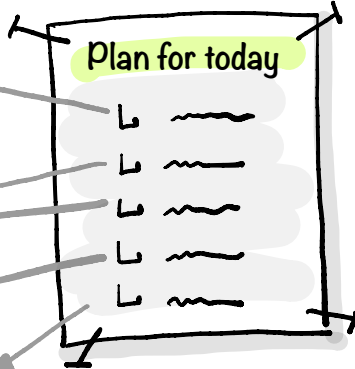
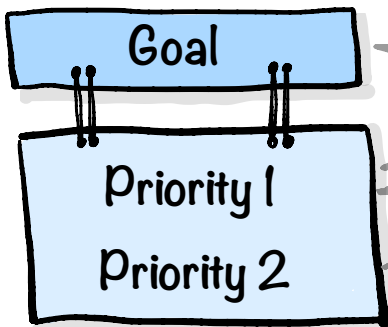
Stop starting, start finishing!



Ensure that the work gets done instead of that the people are busy

# Ideas for More Valuable Stand-Ups

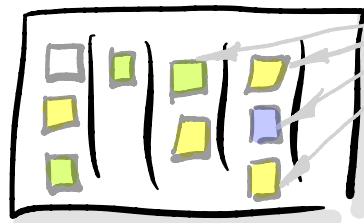
Remind the team goals and priorities



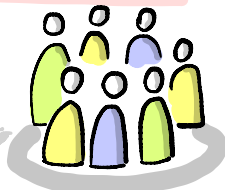
Check if the plans do support the team goals and priorities

? Just some cool thing in a backlog (or "I just don't know how to do others")

Go through items on a team board, instead of people reporting in turns.



From right to left



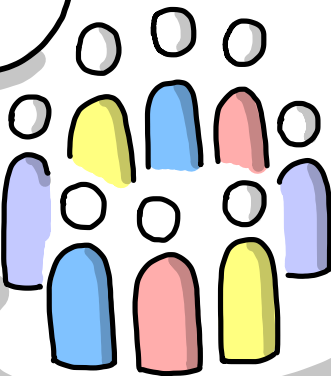
Ensure that the work gets done instead of that people feel busy

## ① Possible Questions to Ask during Stand-Up ①

What progress have we made since the last stand-up toward our goal?

Who could remind us what our goal is?

How confident are we that we can still meet this goal?



What is the next most important thing we have to focus on?

What are our biggest challenges now?

How confident are we that we are working on the most important thing?

What can we finish today?

# Real Team or Working Group?

Members of the group:

No need for stand-up

Need each other

Need to synchronize work

Working Group

Team

Don't Have Common Goal

Have Common Goal

Working Group

Working Group

No need for stand-up

Don't need each other

No need for stand-up

